



FEBRUARY 20-21, 2021

MARYLAND WEEKEND

at the National Fire Academy



2021 COURSES

COURSE DESCRIPTIONS

W0349 Fire Service Safety Culture: Who Protects Firefighters From Firefighters?

This two-day course is designed to assist emergency services personnel in defining and advocating organizational change within the fire service relating to safety.

Topics include:

- *Safety and risk cultures within organizations.*
- *Influences on safety culture and risk categories.*
- *Concepts, goals, and processes of risk management.*

The course incorporates facilitated student-centered methodologies including lecture, small and large group activities, and individual assessments.

Selection criteria *The primary target audience includes anyone in emergency services with an interest in changing culture in his or her organization. The secondary target audience includes all interested individuals and community people who are responsible for risk management.*

Prerequisites *Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online.*



W0722 Health and Safety Program Manager

This two-day course will provide fire, Emergency Medical Services department personnel and other related emergency responders with the aptitudes and abilities necessary to manage the duties and responsibilities of the Health and Safety Program Manager (HSPM) within their respective organizations.



Successful completion of this course will enable participants to:

- *Adapt the HSPM roles and responsibilities while applying risk management health and safety concepts within their organization to determine system-wide needs and to develop support to institutionalize opportunities to meet the needs assessment.*
- *Evaluate and prioritize health and safety related strengths and weaknesses within their organizations.*
- *Evaluate the environmental barriers affecting the*

implementation and impact of the organization's safety and health programs.

- *Evaluate and integrate the organization's and individual's responsibility to impact health and wellness positively.*

Selection criteria *Individuals who have department-level health and safety responsibilities and responsibility for setting policy for the department on such issues. Individuals attending this course should have working knowledge of the Incident Command System as taught by the National Fire Academy, working knowledge of applicable National Fire Protection Association and Occupational Safety and Health Administration requirements and recommendations.*

Prerequisites *None*

W0458 Preparation for Initial Company Operations

This two-day course is designed to develop a better understanding of the role and responsibilities of Company Officers (COs) in preparing their company for incident operations and to clarify the transition from firefighter to CO and the new roles relating to leadership and safety. This course is designed for COs, acting COs, or senior firefighters responsible for the management of a single fire company at an emergency incident, including those officers who are responsible for company readiness, personnel safety, and leadership as it relates to company operation.

Selection criteria COs, acting officers, or senior firefighters who command a fire company during emergency operations. Those officers who are responsible for maintaining skills and company readiness.

Prerequisites Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Student pre-course materials and course syllabus: https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0458.pdf (74KB, PDF Help) https://nfa.usfa.fema.gov/ax/syll/syllabus_w0458.pdf (127KB, PDF Help)

W0634 Youth Firesetter Program Manager

This two-day course is based on the requirements of National Fire Protection Association (NFPA) 1035, Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager Professional Qualifications,

pertaining to the Youth Firesetting Prevention and Intervention — Level 2. The course is designed for the person who is responsible or will be responsible for leading a youth firesetting prevention and intervention program.

This course covers the following:

- Review of NFPA 1035 for Youth Firesetting Intervention Specialist — Level 2.
- Leading a youth firesetting prevention and intervention program.
- Program development.
- Program evaluation.

At the completion of this course, students will be able to:

- Explain the differences in NFPA Standard 1035 between Youth Firesetting Prevention and Intervention — Levels 1 and 2.
- Summarize the overall job performance requirements of a youth firesetting prevention and intervention program.
- Develop a youth firesetting prevention and intervention program in their community.
- Demonstrate how to evaluate a youth firesetting prevention and intervention program.

Selection criteria Students either have or will have responsibilities related to developing, implementing, coordinating and/or managing a youth firesetting prevention and intervention program in their community. Students representing the fire service are encouraged to partner with other agencies for this training. Partners can include but are not limited to fire investigators, law enforcement, mental health, social services, juvenile justice, or other stakeholders who can assist in building and maintaining community programs.



Prerequisites Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant completed this required training.

Student pre-course materials and course syllabus: https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0634.pdf (74KB, PDF Help) https://nfa.usfa.fema.gov/ax/pcm/pcm_f0634.pdf (370KB, PDF Help) https://nfa.usfa.fema.gov/ax/syll/syllabus_w0634.pdf (170KB, PDF Help)

W0736 Training Supervision

The goal of this course is to provide individuals responsible for Fire and EMS training programs with the fundamental knowledge, skills, and abilities to identify training requirements and develop course material to meet those requirements. The student will participate in scenario-based activities to determine solutions to identified training problems, recognize and resolve administrative barriers, and effectively manage training resources.

At the completion of this course, the students will be able to:

- Identify the fundamental concepts for initiating effective Fire and EMS training.
- Determine solutions to identified Fire and EMS performance problems.
- Identify solutions to challenges associated with Fire and EMS training programs.

Target Audience The target audience includes individuals currently responsible, or who are being assigned responsibility for the overall administration, management, and supervision of a Fire & EMS Training Function, especially those in smaller organizations.

Prerequisites There are no prerequisites for this course.

W0770 Fire Investigation: First Responders

This two-day course presents a basic overview of a fire investigation for the first responder. Students will review the basics of fire chemistry and develop an understanding of the role of the first responder in relation to fire suppression and fire investigation.

The course will stress the importance of fire scene awareness, evidence identification, preservation, and the basics of a fire investigation. Students will develop an appreciation of the convergence of suppression, investigation, science and law.

Selection criteria Fire and emergency services personnel who respond to fires or might conduct preliminary investigations into the origin and cause of fires.

Student pre-course materials and course syllabus https://nfa.usfa.fema.gov/ax/syll/syllabus_w0770.pdf (246KB, PDF Help)



REGISTRATION INFORMATION

Registration is open to all interested persons with experience in fire, rescue, or EMS who are at least 18 years of age. Notification of your acceptance and class assignment will be by email from netc-admissnotifications@fema.dhs.gov. You must provide a valid email address.

If you are unable to attend after acceptance, please notify the Maryland Fire and Rescue Institute (**NOT the NFA**) as soon as possible by calling 1-888-691-6143 or by email to dsklodowski@mfri.org. The State Coordinator is Todd Dyche and can be notified at 1-888-691-6143 or at tdyche@mfri.org. No substitutions after January 8, 2021.

FEES

No charges will apply for this event due to the virtual delivery format.

HOW TO APPLY

Complete the attached modified General Admissions Application FEMA form 119-25-1. Mark your first through sixth choice of courses in the boxes provided. Class assignment is on a first-come, first-serve basis. Make sure that all sections of the form are complete including your FEMA SID number and the application bears the original signature of your department chief. If you do not yet have a FEMA number, you can obtain the number at www.usfa.fema.gov/nfa/about/attend/ftin.shtm. Mail the completed APPLICATION to the MARYLAND FIRE AND RESCUE INSTITUTE, WMRTC, P.O. Box 5153, Cresaptown, Maryland 21502. DO NOT send directly to the National Fire Academy, they will not accept the application. Registration closes Monday, December 21, 2020. Incomplete forms will be returned to the applicant and you may not be accepted into the program or receive early seating. Once all courses close, you will be seated and notified to go online to register with the NFA. Please do not register with the NFA until you receive notification from MFRI regarding your class status.

STUDENT DRESS CODE

Recommended virtual classroom attire for your guidance: **MALES:** Shirts with collars (no T-shirts) and slacks, or department uniform. Optional items include sweaters, jackets, etc. **FEMALES:** Dresses, blouses with slacks or skirt, or department uniform. Optional items include sweaters, jackets, etc. The wearing of athletic clothing including caps or hats of any kind is not appropriate in the virtual classroom. Attire such as shorts, tank tops, and vented shirts, are informal wear, and should not be worn during the virtual classroom.

VIRTUAL CLASS ZOOM RULES

Prior to the start of class, students will be sent a copy of the MFRI Zoom Rules. Students must follow these rules in order to remain in class for successful completion.

DEPARTMENT OF HOMELAND SECURITY
 FEDERAL EMERGENCY MANAGEMENT AGENCY
GENERAL ADMISSIONS APPLICATION

See Reverse for
 Privacy Act Statement

O.M.B. No. 1660-0100
Expires November 30, 2016

SECTION I - GENERAL INFORMATION

1. U.S. Citizen YES NO PERMANENT RESIDENT If No, City and Country of Birth: _____

2. NAME (Last, First, Middle Initial, Suffix) _____		3. STUDENT IDENTIFICATION (SID) NUMBER _____
4. HOME MAILING ADDRESS (Street, avenue, road no, P.O. box/city or town, state, and zip code) _____		5. WORK PHONE NO. _____
		6. HOME PHONE NO. _____
		7. FAX NO. _____
		8. E-MAIL ADDRESS: _____

9a. CHOOSE COURSE - PLEASE WRITE NUMBER 1 THROUGH 6 INDICATING YOUR CHOICE

- W0349 Fire Service Safety Culture: Who Protects Firefighters From Firefighters?
- W0722 Health and Safety Program Manager
- W0458 Preparation for Initial Company Operations
- W0634 Youth Firesetter Program Manager
- W0736 Training Supervision
- W0770 Fire Investigation: First Responders

10. COMPLETE THE ITEMS BELOW REGARDING THE PREREQUISITES OF THE COURSE FOR WHICH YOU ARE APPLYING

INSTITUTION	DEGREE/CERTIFICATE	DATE EARNED	COURSE/FIELD OF STUDY

11. DO YOU HAVE ANY DISABILITIES (including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL ASSISTANCE DURING YOUR ATTENDANCE IN TRAINING?
 YES NO (If yes, describe & indicate any special assistance required on a separate sheet)

SECTION II - EMPLOYMENT INFORMATION AND AUTHORIZATION

12a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED _____	12b. NFIRS # (NFA STUDENTS ONLY) _____	13. CURRENT POSITION AND NUMBER OF YEARS IN POSITION _____
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14. CHECK THE BOX(ES) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION

14 a. JURISDICTION 1. <input type="checkbox"/> STATEWIDE 2. <input type="checkbox"/> COUNTY GOVERNMENT 3. <input type="checkbox"/> CITY/TOWN/VILLAGE	4. <input type="checkbox"/> SPECIAL DISTRICT/TOWNSHIP 5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS) 6. <input type="checkbox"/> INDUSTRY/BUSINESS	7. <input type="checkbox"/> FOREIGN 8. <input type="checkbox"/> DHS/FEMA 9. <input type="checkbox"/> TRIBAL NATION	14 b. ORGANIZATION 1. <input type="checkbox"/> ALL CAREER 2. <input type="checkbox"/> ALL VOLUNTEER 3. <input type="checkbox"/> COMBINATION	15. CURRENT STATUS 1. <input type="checkbox"/> PAID FULL TIME 2. <input type="checkbox"/> PAID PART TIME 3. <input type="checkbox"/> VOLUNTEER 4. <input type="checkbox"/> DISASTER RESERVIST
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16. Briefly describe your activities/responsibilities as they relate to the course for which you are applying and identify how you will use the information obtained from the course. Attach an organizational chart for the organization being represented and indicate your position. If you need more space, please attach a sheet to this application.

17. CHECK ONE BOX IN EACH COLUMN THAT BEST DESCRIBES YOUR PRESENT PRIMARY RESPONSIBILITY AND TYPE OF EXPERIENCE AS IT RELATES TO THE COURSE FOR WHICH YOU ARE APPLYING. ALSO ENTER THE NUMBER OF YEARS OF EXPERIENCE.

17a. PRIMARY RESPONSIBILITY 1. <input type="checkbox"/> MANAGEMENT 2. <input type="checkbox"/> TRAINING/EDUCATION 3. <input type="checkbox"/> SCIENTIFIC/ENGINEERING 4. <input type="checkbox"/> INVESTIGATION 5. <input type="checkbox"/> FIRE PREVENTION 6. <input type="checkbox"/> FIRE SUPPRESSION 7. <input type="checkbox"/> PROGRAM/ACTIVITY 8. <input type="checkbox"/> HEALTH 9. <input type="checkbox"/> PUBLIC WORKS 10. <input type="checkbox"/> DISASTER RESPONSE/RECOVERY 11. <input type="checkbox"/> EMERGENCY MEDICAL SERVICE 12. <input type="checkbox"/> HAZARD MITIGATION 13. <input type="checkbox"/> EMERGENCY PREPAREDNESS 14. <input type="checkbox"/> OTHER (Specify) _____	17b. TYPE OF EXPERIENCE 1. <input type="checkbox"/> INCIDENT COMMAND 2. <input type="checkbox"/> ADMINISTRATION/STAFF SUPPORT 3. <input type="checkbox"/> SUPERVISION 4. <input type="checkbox"/> BUDGET/PLANNING 5. <input type="checkbox"/> PROGRAM DEVELOPMENT/DELIVERY 6. <input type="checkbox"/> COORDINATION/LIAISON 7. <input type="checkbox"/> PUBLIC EDUCATION 8. <input type="checkbox"/> CODE DEVELOPMENT 9. <input type="checkbox"/> CODE ENFORCEMENT/INSPECTION 10. <input type="checkbox"/> SUPPORT SERVICES 11. <input type="checkbox"/> RESEARCH AND DEVELOPMENT 12. <input type="checkbox"/> ARSON 13. <input type="checkbox"/> LAW ENFORCEMENT 14. <input type="checkbox"/> DESIGN AND PLANNING 15. <input type="checkbox"/> OTHER (Specify) _____	17c. NUMBER OF YEARS OF EXPERIENCE _____ 17d. SIZE OF DEPARTMENT _____ 17e. BUSINESS TYPE 1. <input type="checkbox"/> GOVERNMENT 2. <input type="checkbox"/> EDUCATION 3. <input type="checkbox"/> FIRE SERVICE 4. <input type="checkbox"/> LAW ENFORCEMENT 5. <input type="checkbox"/> VOLUNTEER AGENCY 6. <input type="checkbox"/> EMERGENCY MANAGEMENT 7. <input type="checkbox"/> HEALTH CARE 8. <input type="checkbox"/> PUBLIC WORKS
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18. DATE OF BIRTH _____	19. GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female
20. RACE (Please check all that apply) 1. <input type="checkbox"/> AMERICAN INDIAN or ALASKAN NATIVE 2. <input type="checkbox"/> ASIAN 3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN 4. <input type="checkbox"/> WHITE 5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER	
20a. Ethnicity <input type="checkbox"/> HISPANIC or LATINO <input type="checkbox"/> NOT HISPANIC or LATINO	

SECTION III - ENDORSEMENT AND CERTIFICATION

21a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (18 U.S.C. 1001).

21b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief or designee.

21c. Further, I understand that the National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Facility (NTF) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.

21d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC, and NTF. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

SIGNATURE OF APPLICANT

DATE

22. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION

"By signing this application, I certify that my organization does not discriminate on the basis of age, gender, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees."

22a. SIGNATURE

22b. PRINTED NAME AND TITLE

23. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE:

23a. SIGNATURE AND DATE (State Office)

23b. SIGNATURE AND DATE (FEMA Regional Office)

24a.

Do Not Mail to National Fire Academy
Mail to Maryland Fire & Rescue Institute Only.

25. DISPOSITION

ACCEPTED REJECTED

SIGNATURE OF REVIEWER

DATE

EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.) Section 552a, for individuals applying for admission to NFA or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 et seq.; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121 et seq.; Title 44 U.S.C., Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1964; and Section 504 of the Rehabilitation Act of 1973.

PURPOSES - To determine eligibility for participation in NFA and EMI courses. Information such as age, gender, and ancestral heritage are used for statistical purposes only.

USES - Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring States, local officials, or State agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a voluntary basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 9 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (1660-0100) **NOTE: Do not send your completed form to this address.**